

Maheshwari Datamatics Pvt. Ltd.
CIN :U20221WB1982PTC034886
23, R.N Mukherjee Road, 5th Floor, Kolkata - 700001.
Telephone Nos. 033-22482248, 2243-5809 Fax: 033-22484787
Mail ID - mdpldc@yahoo.com

SRL NO:

Date : 17/11/2016

TO,

Folio No No. of shares:

Unit: Sumedha Fiscal Services Ltd.

Compulsory transfer of Equity Shares of the Company to the Investor
Education and Protection Fund (IEPF) Suspense Account

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrants to the registered address of the eligible share holders.

As per Section 124(5) of the Companies Act, 2013, all unpaid or unclaimed dividends for a period of seven years are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. We regularly upload on our website as also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends before transferring to IEPF.

Further, Section 124(6) requires that all shares in respect of which unpaid or unclaimed dividend has been transferred to IEPF, shall also be transferred to IEPF. Ministry of Corporate Affairs has recently notified Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 which have come into force from September 7, 2016. The said Rules, amongst other matters, contain provisions for transfer of all shares in respect of which dividend has not been paid or claimed for seven consecutive years or more, in the name of IEPF Suspense Account of Sumedha Fiscal Services Ltd.

ACTION REQUIRED FROM YOU

You are requested to immediately claim your unpaid dividends and avoid the transfer of your shares to IEPF by sending following documents to us or to -

Maheshwari Datamatics Pvt. Ltd., Registrar and Transfer Agents (RTA) of the Company at the address mentioned in this letter, on or before 30th November, 2016.

Enclosed Letter of Undertaking duly filled and signed
Self-attested copy of Pan Card and Address Proof
Copy of Cancelled Cheque

As per the above mentioned rules shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing duplicate share certificates and upon issue of such duplicate share certificates, the original share certificate(s) which stand registered in your name will be deemed cancelled and non-negotiable.

In case shares are held in demat form and are liable to be transferred to IEPF Suspense Account, the Company will give Delivery Instruction Slip to the Depository for transfer of shares to IEPF.

SRL NO:

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and send the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Company at its Registered Office or to Maheshwari Datamatics Pvt. Ltd., RTA of the Company for verification of your claim. We shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter by 30th November, 2016, we shall, with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account by the due date as per procedure stipulated in the Rules, without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

The IEPF Rules and the application form (Form IEPF-5), as prescribed by the Ministry of Corporate Affairs on the website of the Ministry of Corporate Affairs at www.iepf.gov.in.

Please feel free to contact the Maheshwari Datamatics Pvt. Ltd. in case you have any queries at their following address / email / telephone number:

Maheshwari Datamatics Pvt. Ltd.

Sumedha Fiscal Services Ltd.

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Mail ID - mdpldc@yahoo.com

CIN: L70101WB1989PLC047465
Registered Office: 6A, Geetanjali, 8B
Middleton Street, Kolkata - 700071
Tel: 91 33-2229 8936 Fax: 033
22264140 E-mail:
investors@sumedhafiscal.com

SRL NO:

LETTER OF UNDERTAKING

TO,

Reference: Folio No.DPID / CLID:

I/We hereby confirm that I/we have not encashed, negotiated or otherwise dealt insome of the dividend paid by the Company in last seven years, so as to create any adverse claim upon the amount of the dividend warrant(s).

In consideration of your issuing to me/us all Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed/ unpaid in my/our name(s) and which are irretrievable/lost or misplaced or crediting the amounts directly to my bank account as mentioned below, I/we hereby agree and undertake to hold you harmless and to keep you protected from /against all losses, costs or damages which you may sustain or incur by reason of your issuing Demand Draft(s)/ Pay Order(s) or by the original Dividend Warrant(s) being, at anytime, found andpresented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein.

I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/us or again come into my/our possession at any time here after.

Name	Signature

First Holder:

Joint Holder1:	

Joint Holder2:

Address of First Holder:	

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SRL NO:

Bank Account Details : (for electronic credit of unpaid dividends)

Name of the Bank

Name of the Branch

Account Number (as appearing in your cheque book)

Account Type

Saving

Current

Others

9 Digit MICR Number (as appearing on the
MICR Cheque issued by the Bank)

Please enclose a photocopy of a Cheque for verification

11 Digit IFSC Code

Witness1:

Name :

Address :

Witness2 :

Name :

Address :

Signature:

Signature:

Dated:

Warrant No. Dividend for the year Dividend Amount (Rs)

Note: For the undertaking to be considered complete, please ensure the name, address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.

Please Note : This is a computer generated letter, no Signature Required